

An Roinn Gnóthaí Eachtracha agus Trádála
Department of Foreign Affairs and Trade

Rowan Gallagher

Dated: 4 August 2017

Our Ref: FOI/Req/2017/135

Dear Mr. Gallagher,

I refer to your recently submitted request for information, made under the terms of the Freedom of Information Act 2014, in which you requested the following:

- Breakdown of the single most expensive mobile phone in 2016
- The number of mobile phones in circulation at DFA in 2017
- Breakdown of the model of mobile phones issued by DFA in 2017
- Any guidance documents issued to staff about personal and private use of DFA mobile phones i.e. documents that stipulate what the phone can and cannot be used for

I refer also to the acknowledgement of your request which was sent to you on 31 July 2017.

I am the deciding officer for your request. I have identified four records which fall within the scope of your request and I have decided to grant you access to all four. The information is contained in the attached documents.

Record Description		Granted/Part-Granted/ Refused
1.	Breakdown of the single most expensive mobile phone in 2016	Granted
2.	The number of mobile phones in circulation at DFA in 2017.	Granted
3.	Breakdown of the model of mobile phones issued by DFA in 2017	Granted
4.	Any guidance documents issued to staff about personal and private use of DFA mobile phones	Granted

Table 1 below contains a breakdown of the single most expensive mobile phone in 2016.

Mobile devices are assigned with reference to the officer's role and required functionality. These fall into two main categories, standard mobile phone for voice and text and smart phones for access to mobile mail services. Details of the number and the make/model of devices currently assigned to Departmental officers can be found in Table 2.

Please note, the information in Table 2 refers to phones issued at HQ offices only. The Department's Missions abroad manage the provision of mobile services locally with phones and services purchased in the relevant locations. It is the responsibility of this Unit to provide guidance on the devices procured to ensure that they meet requirements for access to the Department's network.

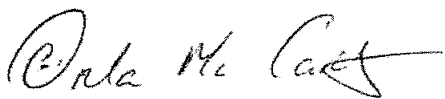
Mobile devices may be assigned on a short-term or long-term basis. Certificates of Receipt, which detail appropriate use, are issued to and signed by each officer. Extracts from sample Certificates of Receipt are attached below.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfat.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfat.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely,



Orla McCarthy
ICT Unit
Department of Foreign Affairs & Trade