

Our Ref: Fol/Req/2019/176

Date: 10 June 2019

Dear Requester

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

'All correspondence and material developed in the build up to, during and after a special roundtable discussion on February 21 at which all six of the Arab embassies in Ireland were present. All notes taken during the special roundtable discussion on February 21.'

I refer also to the acknowledgement of your request which was sent to you on 28 May 2019.

I have identified 7 records that fall within the scope of your request. The records are listed in the schedule attached. I have made a decision to part-grant all 7 records.

Where access has been part-granted, these records have been redacted under Section 37 of the Act, to withhold personal information (e.g. email addresses, telephone numbers etc.). The records are otherwise complete. Details of Department of Foreign Affairs and Trade officials have not been redacted.

Please note that, while every reasonable effort has been made to identify all records that fall within the scope of your request, given that all correspondence to this Department is not always filed under the subject matter, we cannot guarantee that all records have been identified. However, we have no reason to believe that any records have been overlooked.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to <u>foi@dfa.ie</u>. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at <u>foi@dfa.ie</u>, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely

Sarah Houseya.

Middle East and North Africa Unit

Department of Foreign Affairs and Trade