



**An Roinn Gnóthaí Eachtracha agus Trádála
Department of Foreign Affairs and Trade**

Michael Murphy,

Our Ref: Fol/Req/2019 188

Date 21/06/2019

Dear Mr. Murphy

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

'All payments (or fees charged) made directly to the National Shared Services Office for financial years ending 31 December 2016, 31st December 2017 and 31st December 2018 in respect of services provided to your Department for the processing of Annual Leave/Pensions/Worksharing arrangements for staff employed by your Department.'

I refer also to the acknowledgement of your request which was sent to you on 17 June, 2019.

The Government has established a Human Resource Shared Service Centre for the Civil Service called PeoplePoint. PeoplePoint is located in Clonskeagh, Dublin. It consists of a centralised function within the Civil Service to manage the transactional elements of Human Resource processes for the Civil Service. Please note that the Department of Foreign Affairs and Trade transitioned its annual leave/pensions/work-sharing services to PeoplePoint (NSSO) on 4th April 2016. The total charges paid to PeoplePoint (NSSO) for services from the 4th April 2016 to 31st December 2016 were €159,858.83, total charges paid from 1st January 2017 to 31st December 2017 were €217,422.58 and total charges paid from 1st January 2018 to 31st December 2018 were €174,037.66.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely,

Nicola Lumsden
Human Resources Department