



**An Roinn Gnóthaí
Eachtracha agus Trádála**
Department of
Foreign Affairs and Trade

Our Ref: Fol/Req/2020/144

31 July 2020

Dear Mr. O'Farrell

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

All briefing notes provided to Minister Thomas Byrne for his attendance at the European Movement event on 7th July 2020 regarding the German Presidency of the EU.

I refer also to the acknowledgement of your request which was sent to you on 16 July 2020.

I have identified two records that fall within the scope of your request. The records are listed in the schedule attached. I have made a decision to grant access to both of the records.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfa.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely

Eoin Lavelle