

SCHEDULE OF RECORDS

Date		Record Description	Number of pages	Granted/Part-Granted/Refused	Section exempted under:
1.	30/03/21	PPO emails No 1-13 Period 30 March – 19 th April 2021 (13 items)	24	Part-granted	Section 37 (1)
2.	20/04/21	PPO emails No 14-27 Period 20 th April – 22 nd April 2021 (14 items)	20	Part-granted	Section 37 (1)
3.	23/04/21	PPO emails no. 28-39 Period 23 rd April to 30 th April 2021 (12 items)	12	Part-granted	Section 37 (1)
4.	14/04/21	PPO backlog Stats	3	Part-granted	Section 37 (1)
5.	13/04/21	PPO Documentation backlog and DVO Work Patterns (e-mail)	1	Part-granted	Section 37 (1)
5a	13/04/21	PPO Documentation backlog and DVO Work Patterns (attachment)	2	Part-granted	Section 37 (1)
6.	20/04/21	Passport Cards Production Backlog stats	1	Part-granted	Section 37 (1)
7.	30/04/21	Secretary General message to Passport Service	1	Part-granted	Section 37 (1)
8.	28/04/21	Memo to Government on Passport Service (e-mail)	1	Refused	Section 28 (1) (a)
8a	28/04/21	Memo to Government on Passport Service (attachment)	3	Refused	Section 28 (1) (a)
9.	28/04/21	Memo to Government/Operational update of the Passport Service	1	Refused	Section 28 (1) (a)
10.	28/04/21	Email – Legal Advice on possible resumption of operation of the Passport Office	2	Refused	Section 31 (1) (a)

11.	28/04/21	Email - Note to Government on Passport Services	2	Refused	Section 28 (1) (a)
12.	16/04/21	Email - resumption of online services and staff attendance	3	Part-granted	Section 37 (1)
13.	March 2021	Powerpoint slides Passport Forecasting 2021	9	Part-granted	Section 30 (1) (b)
14.	30/04/21	Message from Secretary General to Passport Staff	1	Granted	
15.	28/04/21	Email exchange between Legal Divisions of DFA and Health	4	Refused	Section 31 (1) (a)
16.	28/04/21	Memo to Government Background note and Speakers (e-mail)	1	Refused	Section 28 (1) (a)
16a	28/04/21	Memo to Government Background note and Speakers (attachment)	3	Refused	Section 28 (1) (a)
16b	28/04/21	Memo to Government Background note and Speakers (attachment)	2	Refused	Section 28 (1) (a)
17.	26/04/21	Note to Government on Passport Service (e-mail)	1	Refused	Section 28 (1) (a)
17a	26/04/21	Note to Government on Passport Service (attachment)	3	Refused	Section 28 (1) (a)
18.	22/04/21	Powerpoint Presentation – Forecast	12	Part-granted	Section 30 (1) (b)
				Total number of pages 109	