

Our Ref 009984.0001.CKL

21 March 2014

By Post

FOI Officer
Freedom of Information Unit
Department of Foreign Affairs and Trade
Iveagh House
80 St Stephen's Green
Dublin 2

Request for Access to Records under the Freedom of Information Acts 1997 and 2003

Dear Sir or Madam

In accordance with Section 7 of the Freedom of Information Acts 1997 and 2003, I wish to request access to the following records which I believe to be held by the Department of Foreign Affairs and Trade (the "DFAT"):

- All documents, including any presentations, correspondence, analyses, memoranda, studies, financial records, reports and other material from April 2007 relating to the manner in which the DFAT or any other Government Department or State agency or body has supported or promoted the marketing of the Conference Centre, Dublin, in Ireland or elsewhere, whether generally or in relation to specific conferences or other events.

I would prefer to receive photocopies of the records by post to William Fry, Fitzwilton House, Wilton Place, Dublin 2. However, if it is more convenient, please provide soft copies via e-mail to cormac.little@williamfry.ie.

Please find enclosed a cheque in the amount of €15 in respect of the fee for a request under Section 7. I look forward to hearing from you within the time period prescribed under the Acts.

Yours sincerely

Cormac Little



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