

Cormac McQuinn,  
3<sup>rd</sup> Floor  
Independent House,  
27/32 Talbot St,  
Dublin 1  
DO1 X2E1  
29/9/2015

Dear Sir/Madam

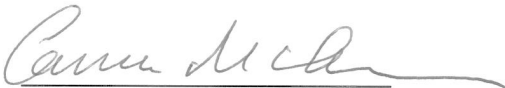
I am making a Freedom of Information request for the following records relating to expenses claims made to the Department by Minister of State Dara Murphy since his appointment in July 2014.

- Full details of mileage and subsistence expenses claims for any domestic travel. (1)
- All details of expenses claims for foreign travel including flights (including cancellations), accommodation, car/limo hire, other travel costs (train, taxi etc), entertainment costs, subsistence, any tips or gratuities charged to expenses and gifts bought along with the names of the recipients. These details should include full records of expenditure by each of the members of the delegations that travelled. (2)
- Copies of itineraries for foreign travel including the names of family members, staff or departmental officials who travelled. (3)
- Copies of all itemised receipts lodged by Mr Murphy, family members, staff and departmental officials, when making the expenses claims for foreign travel.
- Copies of all itemised receipts lodged by Mr Murphy when making all other expenses claims.

You can send me the information by email \_\_\_\_\_ or by hard copy.

If you have any further questions please contact me on \_\_\_\_\_

Regards,

  
Cormac McQuinn

