

**FOI Request**

Aisling Scally

Sent: 14 April 2016 12:39

To: #HQ-CSD Freedom of Information

Request for access to records under the Freedom of Information Acts 1997 and 2003

Dear Sir/Madam,

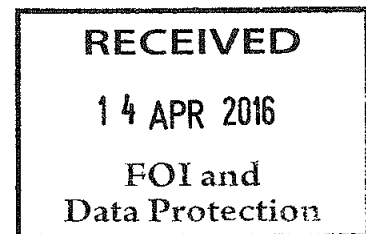
In accordance with Section 7 of the above mentioned Act, I wish to request the following records which I believe to be held by the Department of Foreign Affairs and Trade:

- 1) The number of staff sick days for the calendar years 2014, 2015 and so far for 2016.
- 2) The cost of temporary/ substitute cover, if any, for those on sick leave during the periods specified above.

I understand there is no fee required for this request under reforms to the Act.  
I look forward to hearing from you in the 20 day time period prescribed.

Kind Regards,  
Aisling.

Aisling Scally  
News Reporter  
Irish Daily Mail  
Embassy House  
Ballsbridge  
Dublin 4



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